

<i>Deadline</i>	<i>Steps</i>	<i>Article in the Collective Agreement</i>
March 4 September 1	Secretary of Senate to issue a call for nominations for Assessment Review Committee positions	Article 5.55 – Assessment Review Committee
April 15 September 15	Secretary of Senate to ensure that Assessment Review Committee positions have been filled	Article 5.55 – Assessment Review Committee
May 4 August 1	Member may request a delay of up to two (2) years in the tenure review process, if Member had to deal with heavier than normal personal responsibilities or extraordinary circumstances	Article 5.60 – Tenure Evaluation Procedures
June 4 September 1	Vice-President, Academic to render decision on delay in tenure review	Article 5.60 – Tenure Evaluation Procedures
July 4 September 15	Deadline for submission of applications for renewal, tenure, promotion and merit to the Dean/University Librarian	Article 5.50 – Assessment of a Member's Performance
July 15 October 1	Employer to provide Union with a list of all assessment applications	Article 5.50 – Assessment of a Member's Performance
September 4 October 7	Deadline for Dean/University Librarian's letter of assessment on renewal and tenure applications	Article 5.50 – Assessment of a Member's Performance
October 4 November 8	Deadline for Dean/University Librarian's letter of assessment on promotion and merit applications	Article 5.50 – Assessment of a Member's Performance
October 15 October 21	Deadline for Department/School's letter of assessment on renewal and tenure applications	Article 5.50 – Assessment of a Member's Performance
November 15 November 21	Deadline for Department/School's letter of assessment on promotion and merit applications	Article 5.50 – Assessment of a Member's Performance
December 15	Deadline for Assessment Review Committee's letter of assessment on renewal and tenure applications	Article 5.50 – Assessment of a Member's Performance
February 15	Deadline for Assessment Review Committee's letter of assessment on promotion and merit applications	Article 5.50 – Assessment of a Member's Performance
March 1	Deadline for Vice-President, Academic's decision on renewal and tenure applications	Article 5.50 – Assessment of a Member's Performance
April 15	Deadline for Vice-President, Academic's decision on promotion and merit applications, with the exception of application for promotion to Full Professor/Librarian.	Article 5.50 – Assessment of a Member's Performance
May 15	Employer to provide Union with a summary of the recommendations of the Assessment Review Committee and decisions of the Vice-President	Article 5.50 – Assessment of a Member's Performance